

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS, PURCHASE
FIRE DISTRICT, PURCHASE, NY, Held on Thursday February 16, 2023**

Chairman Joseph Brefere called the regular monthly meeting of the Board of Fire Commissioners to order at 6:30 PM.

Attending were: Chairman Brefere, Commissioners R. Makowski, A. Mignone and G. Scott Sala, Treasurer L. Saenger, Chief J. Varmon, Assistant Chief T. Hannigan and Counsel W. Badura.

On a motion by Commissioner Mignone, seconded by Commissioner Brefere and carried unanimously, the minutes of the January monthly meeting were accepted.

On a motion by Commissioner Brefere, seconded by Commissioner Makowski and carried unanimously, permission was granted for the Fire Company to hold its Memorial Day Ceremony at the firehouse on May 24, 2023.

On a motion by Commissioner Makowski, seconded by Commissioner Brefere and carried unanimously, the deadline for 2023 Sexual Harassment, Workplace Violence and PESH training is May 1, 2023. Members who do not have required classroom training completed by May 1, 2023 will be prohibited from participation in any department/company activities.

On a motion by Commissioner Makowski, seconded by Commissioner Mignone and carried unanimously, all members will be required to receive their annual physical from Partners in Safety no more than 365 days from their last physical. Failure to meet this time requirement shall result in prohibition from any participation in department/company activities.

On a motion by Commissioner Brefere, seconded by Commissioner Mignone and carried unanimously, Treasurer Saenger was authorized to request a sixty-day extension from the current Annual Update Document submittal deadline. This extension will allow for the Annual External Audit to be performed so the numbers submitted will not need revision based on the audit.

Secretary Makowski reported that the wood trim on certain areas of the older section of the building are rotted and in need of replacement. On a motion by Commissioner Mignone, seconded by Commissioner Sala and carried unanimously, the replacement of this wood with composite material was authorized.

Secretary Makowski reported that one member has been lacking his 2022 physical due to being disabled from a work-related injury. He has since been cleared by his work to resume normal activities. On a motion by Commissioner Makowski, seconded by Commissioner Sala and carried unanimously the deadline for getting examined by the district physician will be February 24, 2023. Chief Varmon was directed to take disciplinary action should this deadline not be achieved.

Secretary Makowski reported that the computer used for accounting software has stopped working and our IT support company is working to restore it. On a motion by Commissioner Mignone, seconded by Commissioner Brefere and carried unanimously the replacement of the district secretary's computer was authorized.

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On a motion by Commissioner Makowski, seconded by Commissioner Brefere and carried unanimously, the reimbursement of \$900 each for the Chief and Assistant Chief personal cellular phones was authorized.

On a motion by Commissioner Mignone, seconded by Commissioner Makowski and carried unanimously, the purchase of 3 twin mattresses and covers for existing beds was approved.

On a motion by Commissioner Makowski, seconded by Commissioner Mignone and carried unanimously, Firefighter Armogida was authorized to take EMT training and be reimbursed tuition per District guidelines.

On a motion by Commissioner Makowski, seconded by Commissioner Brefere and carried unanimously, the purchase of eleven SCBA bottles from MES on NYS contract PC 69026 for \$1,355 each was approved.

On a motion by Commissioner Mignone, seconded by Commissioner Sala and carried, the purchase of a Dewalt battery powered impact wrench was authorized.

On a motion by Commissioner Makowski, seconded by Commissioner Brefere and carried unanimously, revised SOG 501.01 was approved.

On a motion by Commissioner Makowski, seconded by Commissioner Mignone and carried unanimously, the meeting was adjourned at 7:07 PM

Robert Makowski, Secretary

MEETING NOTICE

The March 2023 regular monthly meeting of the Board of Fire Commissioners will be held on Thursday March 16, 2023 at 6:30 PM. The make-up sexual harassment and workplace violence training will be at 5:30 PM for any District Officer still lacking 2023 training.